



O/o Director (F)  
Diary No. 44879 Dated 28/8



## मौलाना अबुल कलाम आज़ाद एशियाई अध्ययन संस्थान

(संस्कृति मंत्रालय, भारत सरकार के अधीन एक स्वायत्त निकाय)

आई. बी. ब्लॉक, प्लॉट सं. १६६, सेक्टर-३, सॉल्ट लेक, कोलकाता-७००१०६

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### Minutes of the 34th Finance Committee Meeting of MAKAIAS, Kolkata held on Thursday, August 21, 2014 at 11a.m. at Krishi Bhavan, New Delhi

The 34th Finance Committee meeting of the MAKAIAS, Kolkata was held on Thursday, August 21, 2014 at 11 a.m. in the office of Shi. Raghav Chandra, FA & AS, MOC, GOI and Chairman of the Finance Committee of MAKAIAS, Kolkata at Krishi Bhavan, New Delhi.

#### Members present:

1. Shri. Raghav Chandra, FA & AS, MOC, GOI & Chairman of the Finance Committee, MAKAIAS
2. Professor O. P. Mishra, Member, Finance Committee, MAKAIAS
3. Professor Mushirul Hasan, Member, Finance Committee, MAKAIAS
4. Dr. Sreeradha Dutta, Director & Member Secretary, MAKAIAS
5. Shri. Sitaram Sharma, Chairman, Executive Council, MAKAIAS (On Invitation)
6. Smt. Mahalakshmi Ramakrishnan, MOC, GOI (On Invitation)

Leave of absence was granted to Professor Ashis Kumar Roy.

Shri. Raghav Chandra, FA & As, MOC, GOI and Chairman of the Finance Committee, MAKAIAS warmly welcomed all the members present and requested the Director, MAKAIAS, Dr. Sreeradha Dutta to begin the deliberations.

**Agenda Item No. 1:** To confirm the Minutes of the 33<sup>rd</sup> Finance Committee Meeting held on June 4, 2014, at Azad Bhavan, MAKAIAS, Kolkata. (Annexure I)

The Committee confirmed the minutes of the 33<sup>rd</sup> Finance Committee held on June 4, 2014.

**Agenda Item No. 2:** Action Taken Report on the resolutions of the 33<sup>rd</sup> Finance Committee Meeting.

The Committee noted and confirmed the Action Taken Report of the 33<sup>rd</sup> Finance Committee of MAKAIAS, Kolkata held on June 4, 2014.

Further, the Chairman of the Committee further suggested the Director, MAKAIAS with reference Agenda Item No. 2 of the 33<sup>rd</sup> Finance Committee Meeting that the Director, MAKAIAS may request the Administrative Section of the MOC, GOI to examine and expedite the matter. The Director, MAKAIAS informed the Committee that the letter has been already sent to the Secretary, MOC, GOI.

**Agenda Item No. 3: Enhancement of Grade Pay of the Director, MAKAIAS:**

The Director, MAKAIAS is presently paid salary under pay scale Rs.37400 – 67000.00 (PB- 4) with Grade Pay Rs.8, 900/-. Considering the duty and responsibility of the post which has now been increased in many folds due to opening of Maulana Azad Centers at the Universities of North East States and increase in Research Projects both internal and external, the Grade Pay of the Director may be enhanced to Rs.10000/- in the same Pay Band – 4 at par with SAG rank officers in time scale.

Discussion & Resolution: The Chairman of the Finance Committee took due note of the proposal and members pointed out that in the UGC system the Professors have a GP of Rs. 10, 000/- (Rupees ten thousand only).

The Chairman, suggested the proposal with full justification may be sent to the Administrative Section of the Ministry of Culture, GOI.

**Agenda Item No. 4: Revision of the existing Fellowships for full time Sr. Fellow, Fellow, Associated Fellow, Jr. Fellow and Research Assistant**

Present strength of Research Fellows, Research Assistants, and stipend paid to them and revision of stipend proposed is as under:

Sl. No.	Category	Strength	Present Stipend(Rs) per month	Revision Proposed
1	Senior Fellow	5	45000.00 + HRA 30%	50000.00 + HRA30%
2	Fellow	4	35000.00 + HRA 30%	39000.00 +HRA 30%
3	Associated Fellow	6	30000.00 + HRA 30%	33000.00 +HRA 30%
4	Junior Fellow	2	25000.00 + HRA 30%	28000.00 +HRA 30%
5	Research Assistant	5	18000.00	20000.00
6	Research Assistant	1	12000.00	14000.00
	<b>Total</b>	<b>23</b>		

During 30<sup>th</sup> FC Meeting held on 04.04.13, the present consolidated monthly stipend paid to the Fellows of the Institute was approved. The stipends of the Research Assistants were kept unchanged as per their initial appointment. The fellowship amount does not attract DA announced by the Central Government. Therefore, it is felt that their fellowship amount needs to be revised to boost their morale.

Accordingly, the increase in monthly fellowship amount is proposed Rs. 5000.00 for Category 1 (Sr.Fellow), Rs. 4000.00 for Category 2(Fellow), Rs.3000.00 for Category 3 (Associated Fellow) and Category 4 (Jr. Fellow). Increase for Rs.2000.00 is proposed for Category5&6 i.e. for Research Assistants. Annual incentive @5% will be

continued to the Fellows based on the satisfactory performances as per resolution of 26<sup>th</sup> Finance Committee.

**Discussion and Resolution:** The Finance Committee noted and approved the above proposal for revision of the existing Fellowships for the Full – time Fellows, Associate Fellows, Junior Fellows and proposed that category 5. i.e. Research Assistant and category 6. Research Assistant may be merged and made into 1 category- Research Assistant with consolidated Fellowship/ Stipend of Rs. 20, 000/- (Rupees twenty thousand only).

The Chairman, Finance Committee further stated with reference to Age limit and the no. of years a person can continue at MAKAIAS, Kolkata as researcher, particularly with reference to Maulana Azad Fellow (s) that was discussed in the 33<sup>rd</sup> Finance Committee meeting may be discussed in the Executive Council of the Institute.

**Agenda Item No. 5:** Engagement of Consultant for the position – i. Consultant – Administration and Establishment & ii. Consultant- External Communication & Website.

- i. For the above position applications from interested and eligible candidates as per the criteria fixed by the Institute was invited through advertisement for monthly consolidated emoluments of Rs. 30000.00. Though a few applications were received but none found suitable. It is presumed that no suitable person is available in the range of Rs. 30000.00. Therefore, to get the competent and suitable consultant for the position the higher emolument for Rs.50000.00 may be considered.

Resolution: The Chairman of the Finance Committee suggested that the Director, MAKAIAS, may review the DOPT website for information of retired personnel for the engagement of Consultant- Administration and Establishment.

- ii. The Website development work will be completed during September, 2014. One dedicated personnel for maintenance of the website and daily updating will be required and the person will also handle the work of external communication and PR. The Institute thus request the Committee to consider engagement of a Consultant- External Communication & Website Maintenance at the Institute with a monthly consolidated emolument of Rs. 30, 000/- .

Resolution: The Chairman approved engagement of a Consultant for External communication and Website. The Director, MAKAIAS may publish an advertisement for walk in interview and engage a suitable candidate.

**Agenda Item No. 6:** To consider renovation of Azad Museum Building: Estimated cost of Rs.42,16,000.00 lakhs. (Annexure II)

- (a) Approval for renovation work of existing construction of G+1 storied Museum building, under group heritage building at premises no.5, Ashraf Mistry Lane, P-5, Ballygunge, Kolkata – 19 by CPWD at an estimated cost of Rs. 42,16,000.00 to be necessarily undertaken as per the recommendation of West Bengal Fire Safety department.

(b) Provision of Fund for Rs. 42,16,000.00 during RE 2014-15 under PLAN – Capital (35 – Grant for creation of Capital Assets) against item of expenditure “Repair and Renovation of MAKAIAS AZAD MUSEUM building”.

It may be noted that, as per the resolution of the 31<sup>st</sup> Finance Committee Meeting held on November 14, 2013 the above matter was discussed with NSCM by the Institute. NSCM has perused the budget submitted by CPWD and suggested that the Institute may proceed with CPWD for the above work.

Resolution: The Chairman of the Finance Committee approved the above renovation work with the budget estimate as provided by CPWD and requested that the Director, MAKAIAS may give CPWD strict instructions to abide the time frame.

**Agenda Item No. 7:** To consider Provision of Fire Fighting and Alarming System at Museum Building: Estimated cost of Rs.16,43,775.00 lakhs. (Annexure III)

(a) Approval for work for provision of Fire Fighting and Alarming System at Museum building, Ballygunge, Kolkata - 19 at an estimated cost of Rs. 16,43,775.00 by CPWD as per recommendation of West Bengal Fire Safety department.

(b) Provision of fund for Rs.16,43,775.00 during RE 2014 -15 under PLAN – Capital (35 – Grant for creation of Capital Assets) against item of expenditure “Provision for Fire Fighting and Alarming System at MAKAIAS AZAD MUSEUM building”.

Discussion & Resolution: The Chairman of the Finance Committee approved the above proposal with the budget estimate provided by CPWD in connection with installation of fire-fighting and safety, alarming system at the Maulana Azad Museum, Kolkata.

However, the Chairman, further suggested that the Director, MAKAIAS may seek services of other agencies if so desired with a slightly modest budget. *with a slightly modest budget. to execute with a more*

**Agenda Item No. 8:** Any other matter with the permission of the chair.

No matters were taken up for discussion.

The meeting ended with vote of thanks to the Chair.



Shri. Raghav Chandra  
FA & AS & Chairman, Finance Committee  
MAKAIAS



Dr. Sreeradha Dutta  
Director & Member Secretary  
MAKAIAS