

ENGAGEMENT OF CONSULTANT NOTIFICATION

Applications are invited from eligible Indian Citizens to fill up the following post of this Institute purely on Contract Basis. The Applicants should carefully read Advertisement with reference to the Eligibility Criteria including Educational Qualifications combined with the Post-Qualification Experience specific to the Consultant position. The details of the post are as hereunder:

Sl.No.	Name of the Post/No. of Vacancy/Remuneration/Age	Educational Qualifications & Experiences
1.	Academic (Consultant) Number of Vacancy – 01 Remuneration – MAKAIAS will pay a fixed remuneration per month subject to deduction of admissible Income Tax. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period (As per Ministry of Culture, Government of India Circular F. No.A-54011/20/2020-Eastt. Dated 29.12.2022 and as per Office Memorandum F.No.3-25/2020-E IIIA of Department of Expenditure, Ministry of Finance, Government of India). Age: Between 60 to 65 years.	i) <u>Essential Qualifications:</u> Master's Degree in Humanities / Social Sciences / Media from any recognized University. ii) Publications in scholarly journals. iii) Technical ability in digital media and computer skills as well as knowledge in Copyright Law. iv) Thorough knowledge of academic activities in a research institute with past administrative experience, adequate knowledge on rules & regulations which govern a research institution, previous experience in working on Memorandum of Understandings (MoUs) with other Universities/Institutions. Organizing framework for National and International collaborative Seminars / Symposiums / Conferences, Lecture Sessions in consultation with Competent Authority.

Information to the Applicants:

- 1 Application forms for the post of Consultant may be obtained from the MAKAIAS website, www.makaias.gov.in along with relevant information.
- 2 Two sets of filled in application forms completed in all respects with copies of self-attested certificates and other documents to be submitted at the time of interview.
- 3 Selection Committee's decision on the selection of Consultant will be final.
- 4 The Institute reserves the right to reject a candidature without assigning any reasons whatsoever.
- 5 Canvassing and/or attempt to influence the process of selection in any form will disqualify the candidature.
- 6 Regarding selection, the Institute will not entertain any correspondence separately with any candidate.
- 7 The Institute reserves the right for any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving any notice.
- 8 Applications duly filled in along with enclosures should reach the Institute **within 30 (thirty) days from the date of advertisement.** Envelope containing all papers, superscribing the position applied for should be addressed to The Director, Maulana Abul Kalam Azad Institute of Asian Studies, Block-IB, Plot.166, Sector-III, Salt Lake, Kolkata – 700106 and sent by Speed Post and by email makaias.directoroffice@gmail.com

**Director
Maulana Abul Kalam Azad
Institute of Asian Studies (MAKAIAS)
Kolkata**